

Government of Pakistan
Ministry of Water Resources
**Office of Chief Engineering Adviser/
Chairman, Federal Flood Commission**

F. No. 4(15)/83-Admn

Islamabad 28th October, 2020

Subject: **RECRUITMENT OF STAFF BS-01 TO BS-15**

The undersigned is directed to attach herewith advertisement regarding recruitment of staff BS-01 to BS-15 in the office of Chief Engineering Adviser/ Chair, Federal Flood Commission, Ministry of Water Resources.

2. It is requested that the same may be got published in the Daily newspapers publish nationwide as per following specifications:

- | | |
|-----------------------------|-----------------------------|
| i. Language: | Urdu/English |
| ii. Publication | 02 National Dailies |
| iii. Region: | Nation wide |
| iv. Date of insertion: | On Sunday November 01, 2020 |
| v. Any special instruction: | One insertion only |

3. The payment on account of publication of the advertisement of the respective newspapers will be made on receipt of bill from the budget of the office of Chief Engineering Adviser/ Chair, Federal Flood Commission, Ministry under the head of account "Advertisement and Publicity".

4. A copy of the advertisement may be supplied to this office for record, please.

(Syed Mohsin Raza Shah)
Administrative Officer
Ph; 9244619

Encl: As Above

Deputy Director (Advertisement),
Press Information Department,
Islamabad.

Copy to:

1. Director to Staff, Minister for Water Resources.
2. PS to Secretary, Water Resources.

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Office of Chief Engineering Adviser/
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SITUATION VACANT

Applications are invited for appointment in Office of Chief Engineering Adviser/Chairman, Federal Flood Commission, Ministry of Water Resources to fill the following temporary vacancies likely to continue:-

| Name of Post & BPS | Qualification | Age Limit | | No. of Post(s) | Quota |
|-------------------------------|--|-----------|-----|----------------|----------------|
| | | Min | Max | | |
| Assistant (BPS- 15) | <ul style="list-style-type: none"> Graduation Good Knowledge of Computer applications Knowledge of Office Work shall be preferred | 18 | 25 | 01 | Punjab – 01 |
| Stenotypist (BPS- 14) | <ul style="list-style-type: none"> Intermediate Minimum speed of 80/40 w.p.m in shorthand/typing respectively Must be computer literate | 18 | 25 | 01 | Punjab- 01 |
| Sub Engineer (Civil) (BPS-11) | <ul style="list-style-type: none"> Matric Three years DAE (Civil) | 18 | 25 | 01 | Punjab- 01 |
| Feroprinter (BPS-04) | <ul style="list-style-type: none"> Middle Must be experienced in Fero and Azo Printing in making chemical for printing paper | 18 | 25 | 01 | On local basis |
| Driver (BPS-04) | <ul style="list-style-type: none"> Primary Pass Valid Driving License holder and well versed in the traffic rules | 18 | 30 | 01 | On local basis |
| Naib Qasid (BPS-01) | <ul style="list-style-type: none"> Primary Pass | 18 | 25 | 04 | On local basis |
| Chowkidar (BPS-01) | <ul style="list-style-type: none"> Primary Pass | 18 | 25 | 01 | On local basis |

Terms and Conditions

- Appointment to the above post shall be made on temporary basis.
- Application on the prescribed format shall reach the undersigned within **15 days from publication of this Advertisement** at **“Administrative Officer, O/O Chief Engineering Adviser/Chairman, Federal Flood Commission, Ministry of Water Resources, 6-Attaturk Avenue, G-5/1, Islamabad”** along with attested copy of CNIC, Domicile and Driving License (Where applicable). Applications, incomplete or received after the expiry date, will not be entertained. **Please do not attach any other document (Testimonials) with the application form.**
- The recruitment shall be made in accordance with the Establishment Division Recruitment Policy dated 22.10.2014 and amendments made there under.
- General Age Relaxation is admissible under the rules.
- Candidates already in Government Service should apply through proper channel.
- Applicant shortlisted for an interview shall present his/her original documents.
- Information provided in the application form will be verified by the department. In case of any false or forged information, fake or bogus documents, the department reserves the right to cancel candidature at any stage (even after employment, if so discovered later) and will initiate legal action against the applicant.
- Only short listed eligible candidates will be called to appear for test/interview.
- No TA/DA will be paid for appearing in written test/interview.
- Office of Chief Engineering Adviser/Chairman, Federal Flood Commission, Ministry of Water Resources reserves the right to cancel the recruitment process in part or whole at any stage without assigning any reason.
- The below mentioned application form can also be downloaded from the website of Ministry of Water Resources www.ffc.gov.pk

APPLICATION FORM FOR RECRUITMENT-2020

| |
|--|
| Roll Number _____ For Office Use only |
|--|

Name of the post applied for: _____ BPS:- _____ Name (in Capital letters):- _____
 Father/Husband Name:- _____ Date of Birth (dd.mm.yyyy):- _____ Gender:- _____ Religion:- _____
 CNIC No. _____ Disable (Yes/No):- _____ Domicile (Province/District):- _____

Educational Qualification:-

| S. No | Degree / Examination | Year of Passing | University / Board | Grade / Division | Specialization (if any) |
|-------|----------------------|-----------------|--------------------|------------------|-------------------------|
| i. | | | | | |
| ii. | | | | | |
| iii. | | | | | |

Postal Address:- _____
 Contact Residence:- _____ Mobile:- _____ Email:- _____
 Experience: Government/Private:- _____ Department:- _____
 Designation:- _____ Years:- _____

Declaration: I certify that all information, provided by me, in this application form is true and correct to the best of my knowledge and belief.

Date: _____

Signature: _____

(Syed Mohsin Raza Shah)
Administrative Officer
Ph: 9244619

