

**F. No. 4(15)/83-Admn  
Government of Pakistan  
Ministry of Water Resources  
Office of Chief Engineering Adviser/  
Chairman, Federal Flood Commission**

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**SITUATION VACANT**

Applications are invited from Male/Female citizens of Pakistan for appointment in **Office of Chief Engineering Adviser/ Chairman, Federal Flood Commission** to fill the following temporary vacancies likely to continue:-

| Name of Post & BPS   | Qualification   | Age Limit |     | No. of Post(s) | Quota            |
|----------------------|---|-----------|-----|----------------|------------------|
|                      |   | Min       | Max |                |                  |
| Stenotypist (BPS-14) | <ul style="list-style-type: none"> <li>Intermediate</li> <li>Minimum speed of 80/40 w.p.m in shorthand/typing respectively</li> <li>Must be computer literate</li> </ul>              | 18        | 25  | 02             | Punjab – 02      |
| Draughtsman (BPS-11) | <ul style="list-style-type: none"> <li>3 years diploma of Draughtsman ship from Government Polytechnic Institute or any other recognized institution in Civil Engineering.</li> </ul> | 18        | 25  | 01             | Punjab – 01      |
| Driver (BPS-04)      | <ul style="list-style-type: none"> <li>Primary Pass</li> <li>Valid driving license holder and well versed of the traffic rules</li> </ul>   | 18        | 30  | 01             | Local Basis – 01 |
| Chowkidar (BPS- 01)  | <ul style="list-style-type: none"> <li>Primary Pass</li> </ul>  | 18        | 25  | 03             | Local Basis – 03 |

**Terms and Conditions**

- Appointment to the above posts shall be made on temporary basis.
- Application on the prescribed format shall reach the undersigned within 15 days from the date of publication of this advertisement but not later than 23-01-2022 before closing hours at “**Administrative Officer, Office of Chief Engineering Adviser/ Chairman, Federal Flood Commission, 6-Attaturk Avenue, G-5/1, Islamabad**” along with attested copy of CNIC, Domicile and Driving License where applicable. Applications, incomplete or received after the expiry date will not be entertained. **Please do not attach any other document (Testimonials) with the application form.**
- The recruitment shall be made in accordance with the Establishment Division Recruitment Policy dated 22.10.2014 and amendments made thereunder.
- General Age Relaxation of five years is admissible under the rules. Age relaxation will be granted as per Establishment Division’s O.M. No. 9/2/91-R-5 dated 28-11-2000 and clarification dated 24-06-2010.
- Candidates already in Government Service should apply through proper channel.
- Applicant shortlisted for an interview shall present his/her original documents.
- Information provided in the application form will be verified by this office. In case of any false or forged information, fake or bogus documents, the department reserves the right to cancel candidature at any stage (even after employment, if so pointed out at later stage ) and will initiate legal action against the applicant.
- Only short listed eligible candidates will be called to appear for test/interview.
- No TA/DA will be paid for appearing in written test/interview.
- This office reserves the right to cancel the recruitment process in part or whole at any stage without assigning any reason.
- The below mentioned application form can also be downloaded from the website <http://www.ffc.gov.pk>
- Female and Disabled are encouraged to apply.

**APPLICATION FORM FOR RECRUITMENT-2022**

Name of the post applied for: \_\_\_\_\_ BPS:- \_\_\_\_\_  
 Name (in Capital letters):- \_\_\_\_\_ Father/Husband Name:- \_\_\_\_\_  
 Date of Birth (dd.mm.yyyy): \_\_\_\_\_ Gender:- \_\_\_\_\_ Religion:- \_\_\_\_\_ CNIC No. \_\_\_\_\_  
 Disable (Yes/No):- \_\_\_\_\_ Domicile (Province/District):- \_\_\_\_\_

|  |
|--|
| Roll Number _____<br>For Office Use only |
|--|

Educational Qualification:-

| S. No | Degree / Examination | Year of Passing | University / Board | Grade / Division | Specialization (if any) |
|-------|----------------------|-----------------|--------------------|------------------|-------------------------|
| i.    |                      |                 |                    |                  |                         |
| ii.   |                      |                 |                    |                  |                         |
| iii.  |                      |                 |                    |                  |                         |

Postal Address:- \_\_\_\_\_  
 Contact Residence:- \_\_\_\_\_ Mobile:- \_\_\_\_\_ Email - \_\_\_\_\_  
 Experience: Government/Private:- \_\_\_\_\_ Department:- \_\_\_\_\_ Designation:- \_\_\_\_\_ Years:- \_\_\_\_\_

**Declaration:** I certify that all information, provided by me, in this application form is true and correct to the best of my knowledge and belief.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(Syed Mohsin Raza Shah)  
Administrative Officer  
051-9244619

